**Baseline assessment**  

**Baseline assessment Viable Business Case – Program 2025** 

The purpose of the baseline assessment is to assess what projects are eligible to write a business case strategy to further develop the business case of their infrastructure project. The baseline assessment gives an insight in the current state of the infrastructure, the maturity of the infrastructure and the capabilities the project does/does not have to develop into a viable business case.

Please send your baseline assessment + Excel file **before February 18th 2025** to our Infrastructure team (email address: [infra@kwf.nl](mailto:infra@kwf.nl)). Within two weeks after the deadline the baseline assessment will be evaluated. If your project is in scope, you will receive an invitation to submit an action plan as full proposal in GMS (deadline for the action plan: June 24th 2025 12:00 CET).

If your project is not in scope, you will receive a justification and a suggestion for applying in another KWF call (if applicable).

For any questions or guidance in assembling the assessment, we strongly advise to contact our Infrastructure team ([infra@kwf.nl](mailto:infra@kwf.nl)). KWF can help you to form new collaborations.

**1 Project number**

*Please fill in the project number of the original by KWF funded infrastructure, if applicable*

**2 Project team (max. 200 words)**

*Please briefly summarize your current project team members*

**3 Brief summary (max. 500 words)**

*Please briefly summarize the relevance of your infrastructure (including problem description and solution, the goal of your infrastructure, the target group and end users). Explain to what extent you have applied components from your original sustainability plan. And emphasize what is unique about the infrastructure, why is this something that you as a team can uniquely do and what is your focus (or your niche). Indicate if you operate within academia or is it a separate legal entity*

**4 Deliverables and outcomes (max. 500 words)**

*Briefly explain the deliverables and outcomes you have achieved in your project so far.*

**5 Future outlook (max. 200 words)**

*Briefly explain your future ambitions with regards to your infrastructure, and how these ambitions differ from your originally set objectives.*

**6 Baseline assessment divided by 5 capabilities**

*Please fill in the Excel file attached.*

***Instructions:***

* *Put a cross at the maturity level (low – moderate – high) that fits the capability of your infrastructure most.*
* *In case a partner you are working with possesses this capability, please put a cross at ‘collaboration with partner’*
* *The column ‘Explanation’ can be used to give an overall self-assessment of the capability in max 200 words.*
* *If available, please deliver documents proving the maturity level of each capability.*

*The maturity levels are as follows:*

* *Maturity level low - The infrastructure has not yet established this capability.*
* *Maturity level moderate – The infrastructure has established this capability.*
* *Maturity level high - The infrastructure has optimized this capability.*

*Max 200 words per capability.*

**7 Additional documents and information**

Please provide us with additional documents and information that helps us to understand the current state of your infrastructure. Provide supporting evidence in the public domain.